

A. Imagine that you have just bought a shoe manufacturing company, and you are learning about how things are done. Put the words in order to make present simple passive sentences, writing the verb in bold in the correct passive form.

Example: Friday / **pay** / every / employees / other ..*Employees **are paid** every other Friday.*..

1. Italy / in / shoes / **design** .....
2. **make** / athletic / China / in / shoes .....
3. produce / a lot of / **need** / shoes / machinery / to .....
4. leather / for / carefully / **select** / shoes .....

B. As the new owner, you are looking at the business records for the past month. Order the words to make past simple passive sentences, changing the verb in bold to its correct form.

Example: percent / **give** / rise / workers / factory / of / a / two / pay



...*Factory workers **were given** a pay rise of two percent.*.....

1. united / **ship** / pairs / states / shoes / of / to / 9,400 / the  
.....
2. machines / the / to / \$3,200 / in / factory / **spend** / repair  
.....
3. shoes / design / for / the / **complete** / new / athletic / two  
.....
4. **redesign** / coming / the / shoes / five / for / dress / year  
.....

C. Some things are not as you expected. Put the words in order to make negative present simple or past simple passive sentences, writing the verb in bold in the correct passive form.

Example: western / Indonesia / **not produce** / boots / in



...*Western boots **are not produced** in Indonesia.*.....

1. **not expect** / next / increase / revenue / month / to  
.....
2. month / bonus / **not give** / last / employees / a  
.....
3. women's / time / latest / **not launch** / on / sandal / the  
.....
4. popular / **not predict** / boots / to / neon / be  
.....

D. Now, you are looking at a schedule for the following month. Choose one word or phrase from each column and make future simple passive sentences, changing the verb to its correct form.

expand	new ads	at fashion shows for businesswear
hire	the newest athletic shoe	at athletic events
launch	the shoe designer's office	to focus on the children's line of shoes
publish	a new shoe designer	in Italy
advertise	a new line of men's dress shoes	online to promote shoe sales

Example: ..... *The shoe designer's office in Italy will be expanded.* .....

1. ....
2. ....
3. ....
4. ....

E. Write passive questions for the following answers.

Example: Q: ..... *When were the first shoes designed?* .....

A: The first shoes were designed in 1550 BC.

1. Q: .....  
A: Winter boots will be shipped to North America in September.
2. Q: .....  
A: Custom-made shoes are designed in Italy.
3. Q: .....  
A: Synthetic materials are sometimes used instead of leather.
4. Q: .....  
A: Employees will be given a bonus next month.

F. Write about your shoes using the passive, either shoes you are wearing or other shoes. What are they made of? Where were they made? What will be done to them when they are worn out?

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