

Activity Type

Reading and Writing Exercises: table completion, creating an outline, writing a paragraph, peer feedback

Focus

Paragraph outlines

Paragraph writing

Peer review

Aim

To practice using outlines to structure and write paragraphs.

Preparation

Make one copy of the two-page worksheet for each student.

Level

Intermediate (B1)

Time

60 minutes

Introduction

In this paragraph outlines worksheet, students practice using outlines to structure and write paragraphs.

Procedure

Give each student a copy of the two-page worksheet.

To begin, students read an example paragraph and complete a paragraph outline with the supporting ideas and details from the text.

Exercise A - Possible answers

Supporting idea 1: economic globalisation

Detail 1: Apple iPhones sourcing Korea etc + made in China.

Detail 2: Intergovernmental organisations e.g. IMF.

Supporting idea 3: cultural globalisation

Next, students follow the example in Exercise A and plan two paragraphs of their own using the topics and outline structures provided.

When the students have finished, review their outlines as a class.

Students then choose one of the topics from Exercise B and use the outline to write a paragraph.

Finally, students do a peer review exercise where they swap paragraphs with a classmate and use a paragraph writing checklist to give each other feedback.

A. Read the paragraph and complete the outline below. Only write keywords and phrases, not complete sentences.

Globalisation can be categorised into three types. The first of these is economic globalisation, which is the interdependence of countries through trade in such things as, goods, services, and technology. For example, Apple, which is an American company, sources the parts for its iPhones from places as diverse as Korea, Japan, and Singapore, and manufactures its phones primarily in China. Political globalisation is another type. This can be best understood through the growth of intergovernmental organisations since the end of World War II, which includes the United Nations, the World Bank, and the International Monetary Fund. A final category of globalisation is cultural, which involves the movement and sharing of ideas, values, and consumption and lifestyle choices. Cultural globalisation is best exemplified through popular culture and fashion with certain fashion brands and musical styles having universal appeal across cultures. In summary, when trying to understand globalisation we can examine it through the lenses of economics, politics, and culture.



Topic sentence	Globalisation 3 types
Supporting idea 1	
Detail 1	
Supporting idea 2	Political globalisation
Detail 2	
Supporting idea 3	
Detail 3	Popular culture + fashion e.g. brands and music.

B. Plan two paragraphs of your own using the topics and outline structures provided.

Topic A: Cats/dogs make better house pets than cats/dogs.

Topic sentence	
Supporting idea 1	
Detail 1	
Supporting idea 2	
Detail 2	
Supporting idea 3	
Detail 3	

Topic B: is an ideal place to go on holiday for three reasons.

Topic sentence	
Supporting idea 1	
Detail 1	
Supporting idea 2	
Detail 2	
Supporting idea 3	
Detail 3	

C. Choose one of the topics from Exercise B and use the outline to write a paragraph.

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

D. Now, swap paragraphs with a classmate and use the paragraph writing checklist below to give each other feedback.

Checklist	Yes/No
There is a clear topic sentence.	
There are at least two or three supporting ideas.	
Each supporting idea is followed by an example or explanation.	
Each supporting idea directly links to the topic sentence and conclusion.	
The concluding sentence clearly links back to the topic sentence.	
Ideas are generally well organized and easy to follow.	
Punctuation is correct, especially commas.	
Spelling has been checked.	
Capital letters have been used correctly.	