

Activity Type

Writing, listening and speaking activity

Focus

Making, accepting and declining requests

Aim

To make, accept and decline requests and try to find classmates who are free to help you with five tasks.

Preparation

Make one copy of the worksheet for each student.

Level

Pre-intermediate (A2)

Time

30 minutes

Introduction

In this communicative making requests activity, students make, accept and decline requests and try to find classmates who are free to help them with five tasks.

Procedure

Give each student a copy of the worksheet.

Tell the students to write five tasks they plan to do and need help with in the schedule on the worksheet, e.g. wash the car, clean the house, etc.

Next, draw the students' attention to the language for making, accepting and declining requests at the bottom of the worksheet.

Review and practice the language with the class.

Students then go around the class making requests to find classmates who are free to help them with their five tasks, e.g. 'Could you help me wash my car on Tuesday afternoon?'

Students also fill in the rest of their schedule with tasks that their classmates have asked them for help with.

If a student is free at a stated day and time, they accept the request and write the task information in their schedule. The student also signs their name in the square under the task on their partner's worksheet.

If a student already has something to do, they decline the request and give their reason, e.g. 'I'm sorry, I can't. I'm helping Tim clean his house'.

Each student may have no more than one signature from the same person.

The first student to find classmates to help them with their five tasks wins.

Afterwards, continue the activity to see who can complete their schedule with the most tasks.

A. In the schedule below, write five tasks you plan to do and need help with, e.g. wash the car, clean the house, etc.

	Morning	Afternoon	Evening
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			
Saturday			
Sunday			

B. Now, make requests and find classmates who are free to help you with your five tasks. If a classmate agrees to your request, have them sign their name in the square under the activity.

Also, fill in the rest of the schedule with tasks that your classmates have asked you for help with. If you are free at a stated day and time, accept the request and write the task information in the schedule. If you already have something to do, decline the request and give your reason.

Making a request	Accepting a request	Declining a request
Can/Could you...? Would you mind...? Would you be free/willing to...?	Of course. Certainly. Yes, that's no problem at all. No problem.	I'm sorry, that's not possible. I'm afraid not. I'm sorry, I can't.